



Bishop Wilkinson

Catholic Education Trust
Through Christ, in Partnership

Person Specification

CLEANER

Grade: Grade 1
Hours: 12 hours per week, Term Time Only plus 11 days, Fixed Term until 31.8.2022
Location: St Mary's Catholic First School and St Joseph's Catholic Middle School
Reports to: Caretaker

Person Specification	Essential/Desirable
Qualifications & Training	
No particular knowledge or qualifications are required.	
Some knowledge of the range of tasks together with the operation of associated tools and equipment.	Desirable
Experience	
No specific experience in the workplace is necessary.	
Some experience in a building cleaning environment.	Desirable
Maintain an awareness of surroundings and safe working methods.	Essential
Committed to the provision of quality services to achieving customer satisfaction.	Essential

Knowledge and Skills	
Able to understand and follow straightforward spoken and written instructions.	Essential
Strength, dexterity and co-ordination to use a range of cleaning tools and equipment.	Essential
Able to keep basic work records.	Essential
Appropriately follows instructions to achieve set objectives.	Essential
Personal Attributes	
Listens, consults others and communicates clearly.	Essential
Reliable and keeps good time.	Essential
A willingness to undertake job related training.	Desirable
Committed to the provision of quality services to achieving customer satisfaction.	Essential
Adapts to change by adopting a flexible and cooperative attitude.	Essential
Demonstrates integrity and upholds values and principles.	Essential
Promotes equal opportunities and anti-oppressive practice in all aspects of work.	Essential
Supportive and adapts to team working.	Essential

September 2021